



**Regular Meeting of the Board of
Trustees August 21, 2018**

1. CALL TO ORDER

President David Chambers called the meeting to order at 5:30 p.m. at Newaygo Area District Library, 44 State Rd, Newaygo, MI 49337.

Presiding Officer: David Chambers

Roll Call: Present: Marj Redder, Ailene Pugno, Elizabeth Pitzer.

Absent: Jamie Baker, Michael Burns, Jennifer Page.

Approval of Agenda: Motion by Redder with support by Pugno to approve the Agenda. AIF/MC.

2. MINUTES

- Approval of minutes of Regular Board Meeting of July 17, 2018.
Motion by Pugno with support by Pitzer to approve the minutes. AIF/MC

3. PUBLIC COMMENTS:

4. RESERVED TIME

- Meet Our Staff: Linda Rickert, Library Assistant.

5. TREASURER'S REPORT AND BILLS & CASH DISBURSEMENTS

Director Tinkham reviewed the financial reports. The library received the \$3,000 FACF Endowment grant for purchase of collection materials. There were no board comments. Motion by Pugno with support by Redder to approve the Treasurer's Report and Bills and Cash Disbursements as presented. AIF/MC

6. DIRECTOR'S REPORT

Tinkham reported:

- Summer Reading finished with approximately 169 Teens, 448 children, and 139 adults. That is 756 participants – a very good number.
- She was finishing a grant request for the 2019 Summer Reading Grant from FACF and the final report for the LSTA grant. Both are due Sept 1.
- Tinkham would like to hold a work day this September to clean up the landscaping around the library and remove a Mulberry tree.

Pugno suggested later in September would be a good time to separate the Hosta plants.

- The Michigan Library Association will be offering some sort of health insurance plan to Michigan libraries. This is very good news, especially for small libraries across the state. More news will be coming.
- The libraries of Newaygo County are working toward joint publicity regarding: Student cards offered to public school students; "Newaygo County Art in our Libraries" to coincide with Art Prize and celebrate artistic creativity in our county; Displays for Libraries for Life events Tues. 10/9 - Mon. 10/15; National Voter Registration Day on 9/25/18.
- Cost for the library to purchase the second logo for use in promotions was \$150. The library would receive all necessary formats as with the other logo.

Motion by Redder with support by Pugno to purchase the promotional logo from FUZE Media.
AIF/MC

- Robotics Camp had 12 Teens and 12 Children participate last week. The library will also offer DIY Robotics on Saturdays when kids may check out an iPad and Ozobot or Lego Boost robotic kit to individually work on coding and building within the library.
- August 23 at 7 pm, author Larry Massie will share Michigan stories and his books.
- Circulation of materials has been strong this summer, exceeding 2017 levels.
- The Lakeland Library Cooperative ILS Strategic Plan 2018-2021 was approved August 9.

7. UNFINISHED BUSINESS

- Strategic Planning: After review and discussion of possible activities, all agreed to allow Director Tinkham to work with staff to condense the activities under each goal and objective, and to consider all possibilities under a five year plan spanning 2018 to 2023.

8. NEW BUSINESS

- Resolution 04-18 Student Card Policy

Motion by Redder with support by Pitzer to accept Resolution 04-18. AIF/MC

President Chambers called for a roll call vote:

Roll Call Yeas: Marj Redder, Ailene Pugno, Elizabeth Pitzer, Dave Chambers.

Nays: None

Absent: Michael Burns, Jamie Baker, Jennifer Page.

Resolution 04-2018 was approved.

- Resolution 05-18 Donation Policy

Motion by Pitzer with support by Pugno to accept Resolution 05-18. Discussion: All board members expressed support of the policy. There was interest in having the Friends group to consider adopting a similar policy. Board members would like to have the policy posted in front of the bookstore. President Chambers asked for the vote. AIF/MC.

President Chambers called for a roll call vote:

Roll Call: Yeas: Aileen Pugno, Elizabeth Pitzer, Marj Redder, Dave Chambers.

Nays: None

Absent: Michael Burns, Jamie Baker, Jennifer Page.

Resolution 05-2018 was approved.

- Resolution 06-18 Non-Resident Card Policy

Motion by Pugno with support by Redder to accept Resolution 06-18. AIF/MC

President Chambers called for a roll call vote:

Roll Call: Yeas: Marj Redder, Aileen Pugno, Elizabeth Pitzer, Dave Chambers.

Nays: None

Absent: Michael Burns, Jamie Baker, Jennifer Page.

Resolution 06-18 was approved.

- Director's Contract.

A motion was made by Pugno with supported by Redder to increase the Director's salary by 4%, as proposed by Trustee Baker of the Personnel Committee in the July 17 meeting. AIF/MC
Director Tinkham thanked the Board for their support and confidence in her.

- Finance Committee to schedule meeting time with Director to review proposed 2019 budget.